



**DEPARTMENT OF THE AIR FORCE
MASSACHUSETTS NATIONAL GUARD**

Human Resources Office
2 Randolph Road
Hanscom AFB, Massachusetts 01731-3001



ACTIVE GUARD RESERVE (AGR) – MILITARY VACANCY ANNOUNCEMENT #104-24-029

OPEN DATE: 10 April 2024

EXPIRATION DATE: 10 May 2024

Open To: All On-Board AGRs

Number of Positions:	1
Position Title:	AIRCRAFT STRUCTURAL MAINTENANCE
Unit/Duty Location:	104th Fighter Wing, Westfield, Massachusetts 01085
Minimum/Maximum Grade Authorized:	SRA/E4 – TSgt/E6
Duty AFSC:	2A7X3
Required ASVAB:	N/A
Security Clearance:	Secret
PULHES:	N/A
Position POC:	MSgt Matthew Cyr, 413-568-9151 ext. 698-1313 Matthew.Cyr.1@us.af.mil
Technician Advertisement Refer to:	USAJOBS - Job Announcement
Application Email:	104fss.agrjobapps.org@us.af.mil

POSITION IS CONTINGENT UPON THE AVAILABILITY OF FUNDS AND RESOURCES

SPECIALTY SUMMARY:

Designs, repairs, modifies, and fabricates aircraft, metal, plastic, composite, advanced composite, low observables, and bonded structural parts and components. Applies preservative treatments to aircraft, missiles, and support equipment (SE). Related DoD Occupational Subgroup: 160300.

DUTIES AND RESPONSIBILITIES:

1. Assembles structural parts and components to meet requirements for preserving structural integrity and low observable qualities. Assesses damage to aircraft structural components and low observable coatings. Advises on structural and low observable repair, modification, and corrosion protection treatment with respect to original strength, weight, and contour to maintain structural and low observable integrity. Ensures aircraft component balance is maintained. Assembles repairs using special fasteners and adhesives. Checks repairs for serviceability according to specifications and technical publications. Manufactures jigs, fixtures, forms, and molds.
2. Paints aircraft, missiles, and support equipment (SE). Identifies, removes, and treats corrosion using mechanical and chemical procedures. Applies corrosion protective and low observable coatings. Applies aircraft paint schemes and markings.
3. Uses metalworking equipment and tools to form, cut, bend, and fasten replacement or repair parts to damaged structures and components. Fabricates, repairs, and assembles tubing and cable assemblies for aerospace weapon systems and SE. Maintains and inspects tools and equipment. Performs operator maintenance and service inspections on shop equipment and tools. Ensures lockout and tagout procedures are accomplished prior to performing shop equipment maintenance. Stores, handles, and disposes of hazardous waste and materials according to environmental standards.
4. Inspects structures and components and determines operational status. Interprets inspection findings and determines corrective action adequacy. Posts entries and maintains maintenance and inspection records. Recommends methods to improve equipment performance and maintenance procedures. Uses automated maintenance systems. Inputs, validates, and analyzes data processed to automated systems. Clears and closes out completed maintenance discrepancies in automated maintenance systems.

LENGTH OF TOUR

Initial AGR tour orders are probationary. The probationary period will not exceed three years. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

SPECIAL REQUIREMENTS

N/A

MINIMUM QUALIFICATION REQUIREMENTS

1. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Assessment score are ineligible for entry into the AGR program.
2. Air National Guard members must meet the physical qualifications outlined in AFI 48-123 prior to entry on AGR duty.
3. An applicant on a medical profile may apply for AGR tours as long as meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour.
4. Applicants who do not hold the duty AFSC for the advertised position must meet minimum ASVAB requirements.
5. Must meet any Special Requirements as specified in the Position Description.
6. Failure to obtain and maintain a SECRET or TOP SECRET (if applicable) security clearance will result in removal from the AGR program.
7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
8. IAW ANGI 36-101, paragraph 5.3., to accept an AGR position, an applicant's military grade cannot exceed the maximum military authorized grade for the AGR position. Overgrade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an overgrade status.
9. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
10. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI 36-101.
11. IAW ANGI 36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement when in the best interest of the unit, State, or Air National Guard.
12. Additional entry/retention requirements for AFSCs are outlined in the AFECD/AFOCD.

APPLICATION REQUIREMENTS

1. NGB Form 34-1, signed (<https://www.massnationalguard.org/index.php/careers/available-positions.html>)
2. Current Report of Individual Personnel (RIP): Obtain from Virtual Military Personnel Flight (vMPF); <https://w45.afpc.randolph.af.mil/AFPCSecureNet40/CheckPortal.aspx>)
3. AF Form 422: Must be obtained and verified within 6 months from your Medical Group
4. myFitness Individual Tracker Report: Current & passing w/ 12 months
<https://myfss.us.af.mil/USAFCommunity/s/login/?ec=302&startURL=%2FUSAFCommunity%2Fs%2F>)
5. SF 181, Ethnicity and Race Identification (<https://www.massnationalguard.org/index.php/careers/available-positions.html>)
6. Pre-Employment Reference Check Form (<https://www.massnationalguard.org/index/php/careers/available.positions.html>); not required for 104th permanent on-board AGRs)
7. Last 3 EPRs (AFPC Secure, PRDA; <https://w45.afpc.randolph.af.mil/AFPCSecureNet40/CheckPortal.aspx>)

- Applications must be submitted by email NLT 2359 on the advertisement expiration date
- If submitting application by email, all required documents must be submitted as **one .pdf file (no adobe portfolios please)** to 104fss.agrjobapps.org@us.af.mil

SUBJECT LINE OF EMAIL SUBMISSION MUST CONTAIN FULL BULLETIN NUMBER

NOTE: To combine files in one PDF, you must print any secure and/or digitally signed documents to "Microsoft PDF." Once printed, you can combine the newly printed PDF files with all other application documents.