

MASSACHUSETTS NATIONAL GUARD  
 FULL-TIME MILITARY TOUR (ADOS)  
 VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE  
 2 RANDOLPH ROAD  
 HANSCOM AFB, MA 01731-3001

AGR Branch will accept applications until **13 May 2024**.

Applications are currently being accepted for the following FULL-TIME (ADOS) position from qualified MA ARNG personnel under the provisions of 32 USC 502(f)(2) IAW NGB Policy Memorandum #20-003 (FTNGDOS). This position is open to all service members currently assigned to the MA Army National Guard of the specified rank who meet the requirements and competencies listed in the bulletin.

<b>Position:</b> Investigative Case Analyst	<b>Unit / Location:</b> MANG Counterdrug, JFHQ, 2 Randolph Rd Hanscom AFB
<b>Min Grade:</b> E3 <b>Max Grade:</b> E5	<b>MOS:</b> Immaterial
<b>Unit POC:</b> SFC Matthew Grenier, 339-202-3730, <a href="mailto:matthew.p.grenier.mil@army.mil">matthew.p.grenier.mil@army.mil</a>	<b>AGR Branch POC:</b> Staffing NCO, 339-202-3112 <a href="mailto:tiffany.a.sanders4.mil@army.mil">tiffany.a.sanders4.mil@army.mil</a>
Salary: Full time military pay & allowances	<a href="http://www.massnationalguard.org/available-positions.html">http://www.massnationalguard.org/available-positions.html</a>

\*Contingent upon availability of FY24 funding\*

## 1. QUALIFICATIONS:

- a. Is not a Permanent Technician or AGR (Technicians must attain an acknowledgement approved by the Adjutant General).
- b. Is not within six months of ETS on the report day of the tour, unless waived.
- c. Must meet the standards of medical readiness IAW Chapter 3, AR 40-501.
- d. Soldier is within commuting distance of the assigned duty station.
- e. Pregnant Soldiers are eligible to apply and compete for ADOS opportunities (this change IAW AR 135-200).
- f. Must have a Human immune-deficiency virus (HIV) showing "green" in MODS (MEDPROS IMR) within the last 24 months.
- g. Not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Actions.
- h. Meets height and weight requirements in accordance with AR 600-9.
- i. Must not be in violation of AR 600-20 regarding participation in extremist organizations and activities (no waiver authorized).
- j. NACLCT/Tier 3 Investigation (Soldiers with a current revoked, denied, no determination made, or suspended security clearance, who failed to attain or maintain favorable NACLCT/tier 3 investigation or higher, are not eligible to apply for these positions).
- k. In accordance with DoD Government Travel Charge Card Regulations dated March 2022, all DoD personnel are required to have an individual government travel card.
- l. Applicants will be required to have a passing record ACFT within six months of packet submission beginning 1 April 2023.

## 2. ADDITIONAL REQUIREMENTS:

Per CNGBM 3100.01 "National Guard Counterdrug Support," all Servicemembers seeking placement on Counterdrug orders must meet with the below requirements. These requirements are not waivable.

- a) Commander's endorsement and certification of good standing in the unit.
- b) Must meet Service-specific physical fitness requirements.
- c) Must submit to a CD Program entry urinalysis. NG CD Service members are subject to periodic urinalysis while on active duty IAW AF Manual 44-197, 30 July 2019, see AFMAN44-117\_AFGM2020-01, 07 July 2020, "Air Force Guidance Memorandum to AFMAN 44-197, Military

Drug Demand Reduction Program” and AR 600-85, 23 July 2020, “The Army Substance Abuse Program”. CD periodic urinalysis is in addition to any urinalysis performed by units of assignment during IDT, UTA, or Annual Training.

- d) Mandatory attendance at all IDT, UTA, or Annual Training IAW Chief of the National Guard Bureau (CNGB) Instruction 3100.01B, 06 March 2020, “National Guard Counterdrug Support Program” and Title 32 United States Code (U.S.C.), Section 112, “Drug Interdiction and Counterdrug Activities”.
- e) Mandatory criminal records checks and/or security screening for applicants to serve in LEA offices or in positions in which law enforcement sensitive information or operational plans are handled. Failure to pass the necessary criminal records check and security screenings may result in member removal from FTNGD-CD orders.
- f) The following Standards of Conduct for NG Service members are required to comply:
  - a. with military standards of personal appearance and conduct while on FTNGD-CD.
  - b. with reference DoD 5500.7-R, 30 August 1993, “Joint Ethics Regulation (JER),” and CNGBM 3100.01 Encl. L Para. 5(a) if they desire to engage in outside employment, associations, or off-duty activities.
- g) Personnel voluntarily released from Active Guard/Reserve (AGR) who desire to enter into the NG CD Program may be required to first return to inactive duty status for at least 31 consecutive days.

### **3. APPLICATION PROCEDURES: ALL APPLICANTS will submit:**

- A copy of this announcement
- FTNGD Checklist (dated 1 October 2024)

**It is the Applicants responsibility to submit their completed packet to AGR Branch.**

Applicants will forward their application to their full-time unit representative for required documents and endorsement. \*\*In order to meet the submission deadline (Expiration date), allow ample time to obtain documents pertaining to your packet. Do not send the request to your unit on the expiration date as this will not meet the deadline. Any missing documentation requires a letter regarding the circumstances be enclosed in the application packet.

\*\* Applications are accepted via EMAIL ONLY ([tiffany.a.sanders4.mil@army.mil](mailto:tiffany.a.sanders4.mil@army.mil))\*\*

Applications will be submitted as one single PDF attachment. Portfolio formats are not accepted. Subject line of email must include: Announcement Number, Title of Position and Applicant's Name.

ALLOW YOURSELF AMPLE TIME TO COMPLETE ALL OF THE ABOVE ACTIONS

### **4. DUTIES AND RESPONSIBILITIES:**

Duties to include, but not limited to: approved Case Analyst duties in support of law enforcement agencies includes the creation of graphs, charts, maps, and toll analysis of suspected individuals or organizations; assistance in the design, development, and daily maintenance of operational intelligence databases; compilation, review, and input of raw data; preparation of reports necessary for successful investigational and prosecutorial purposes; performance of necessary case research; mastery and daily utilization of analyst specific software and hardware systems; appropriate or coordinate dissemination of criminal information; conducting strategic and tactical analysis of case information. Additional analyst duties may include but are not limited to the conduct of liaison tasks with other analysts or relevant agencies; preparation of statistical information; development and presentation of oral and written briefings; as well as any other analytical duties deemed necessary by the supported agency. Administrative support may take the form of providing information regarding operating procedures,

regulations and programs. Personnel will also be required to assist in conducting anti-drug briefings and other Counterdrug duties as required. All Counterdrug operations are conducted in accordance with CNGBI 3100.01B, 32 USC 112 and the Posse Comitatus Act.

Please check <http://www.massnationalguard.org/available-positions.html> for updates on job announcements.

NOTE: All required forms can be found at <http://www.massnationalguard.org/available-positions.html>  
<https://armyeitaas.sharepoint-mil.us/:f:/r/teams/AGRFTNGD-OSCareerOpportunities/Shared%20Documents/General?csf=1&web=1&e=ol9J8S>