



**NATIONAL GUARD BUREAU**  
111 SOUTH GEORGE MASON DRIVE  
ARLINGTON, VA 22204-1373

**S: 13 April 2015**

ARNG-HCM

11 March 2015

MEMORANDUM FOR SEE DISTRIBUTION

**SUBJECT:** Army National Guard (ARNG) Announcement for the United States Army Pacific (USARPAC) Senior Enlisted Guard Advisor (SEGA), Fort Shafter, HI.

1. References:

- a. AR 135-18, The Active Guard Reserve (AGR) Program, 1 November 2004.
- b. Memorandum, National Guard Bureau, ARNG-HRH, 12 December 2013, subject: Title 10 Army National Guard Active Guard Reserve Life Cycle Management Strategy and Plan (ARNG-HRH Policy Memorandum #13-041).

2. The ARNG is seeking applications from highly qualified Non-Commissioned Officers (NCOs) to serve as Army National Guard USARPAC Senior Enlisted Guard Advisor (SEGA), Fort Shafter, HI.

3. Eligibility: Current Title 32 (T32) Active Guard Reserve (AGR), Current Title 10 (T10) AGR, and Traditional status NCOs in the grade of E-9.

4. The selected NCO will be processed the following way depending on their current duty status.

- a. T32 AGR NCO – will be accessed into the T10 AGR program for duration of three years on an One Time Occasional Tour (OTOT). Upon completion of the tour, the NCO will be separated from the T10 AGR program and returned to the T32 AGR program or to traditional duty status.

- b. Traditional (M-Day) NCO – will be accessed into the T10 AGR program for duration of three years on an One Time Occasional Tour (OTOT). Upon completion of the tour, the NCO will be separated from the T10 AGR program and returned to traditional duty status.

- c. T10 AGR NCO – will remain in the T10 AGR program and will receive Permanent Change in Station (PCS) or reassignment orders.

5. Brief Duty Description: Serves as the Senior Enlisted Advisor (SEA) for National Guard Affairs, United States Army Pacific/USARPAC. This position provides expertise and enlisted perspective to the Senior Guard Advisor, primarily focused on training,

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operations, exercises, security cooperation, and quality of life for enlisted National Guard Soldiers; serves as principal mentor for National Guard (NG) enlisted personnel assigned to the command; coordinates with USPACOM, USARPAC G3, USARPAC G7, USARPAC G1, NGB J53, ARNG-ODO-Y, and respective States to conduct ARNG Security Cooperation (SC) activities throughout the USARPAC AOR; advises in the determination and coordination of equipment, logistical support and resources to support integration and mission support of disasters; provides counseling and mentoring particularly in areas of Soldier development; manages personnel, administrative, and budget actions within the section.

6. Pre-requisites:

- a. Applicants must meet AGR eligibility requirements IAW AR 135-18.
- b. Rank: SGM/E-9 (Para: 371 / 03)
- c. MOS: Immaterial.
- d. Military Education: Graduate, United States Army Sergeants Major Academy.
- e. Civilian Education: Associates Degree desired.
- f. Experience: 24-months time in grade. Overseas deployment for OCO or ODT experience preferred. Experience with training or joint exercises/missions with partner nation military forces preferred.
- g. Security Clearance: TS-SCI clearance required. Interim TS will be accepted but the Soldier must obtain a TS clearance with SCI eligibility within one year of reporting.
- h. 8 months or less remaining on approved High School Stabilization (T10 only).
- i. 18 months or more in current position (T10 only).

7. Application.

a. Application procedures and required forms are available on the ARNG GKO website: <https://gkoportal.ng.mil/jobs/SitePages/Home.aspx>. Applicants need to submit both a military biography (see Optional example on GKO) and a letter to the board. The letter should detail your unique qualifications and how you would benefit the organization in this position.

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b. Application packets should be sent to the National Guard Bureau Readiness Center, ARNG-HCM-E, 111 South George Mason Drive, Arlington, VA 22204-1373 or emailed to the POC listed below in paragraph 9. All packets must be in accordance with the application process and be received no later than 13 April 2015.

c. Applications received with postage funded by the US Government for "personal" mail will be destroyed. Applications received with (TAG, MILPO, etc) endorsements are authorized US Government funded postage. Use of Government funded overnight or express mail is not authorized.

d. This announcement will close at 1700 EST on 13 April 2015. Packets received after this time or packets that are not complete IAW the T10 AGR NCO application checklist will be returned without action.

8. The point of contact for position information is SGM John Craig, USARPAC Senior Enlisted Guard Advisor, DSN 315-438-5870; email: john.a.craig.mil@mail.mil. SGM Craig is located in Hawaii. Plan accordingly for any questions concerning the position.

9. The point of contact for packet submission is SFC Allen McGarry, Accessions NCO, Enlisted Management Branch, Human Capital Management Division (ARNG-HCM-E), DSN 329-7501, 703-601-7501, or allen.d.mcgarry.mil@mail.mil.



ROBERTA NIEDT

COL/AG

Chief, Human Capital Management Division

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